

# Template Worksheet - Select Metal For Curved Arched Poles

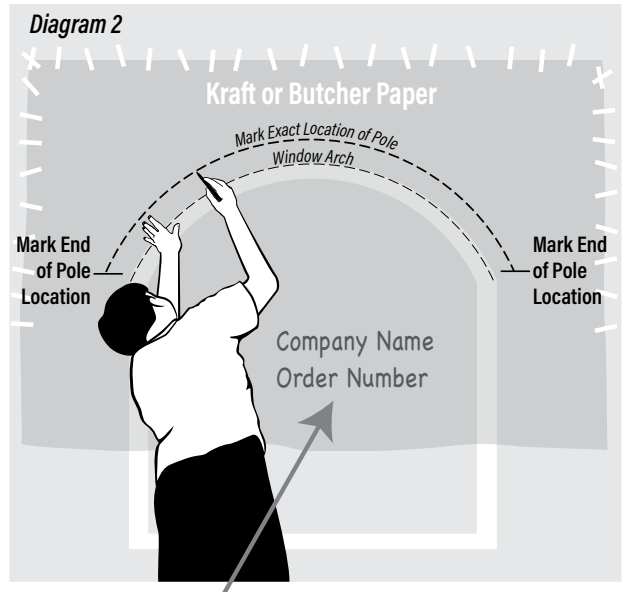
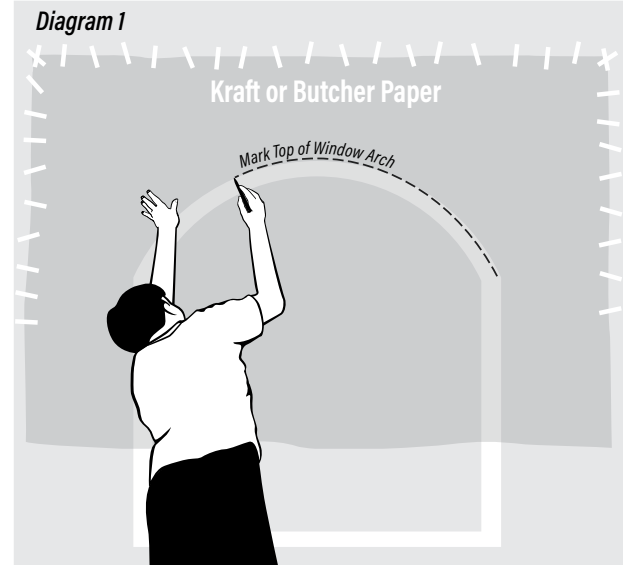
Template **MUST** be made to the specifications on this worksheet.  
**If any information is missing, the template may be returned at customers cost.**  
 Please use these instructions for preparing your template to confirm that all required information has been notated on the template prior to shipping.

## Templates are required for all Curved Arched Poles

- Contact Customer Service to begin the order process, receive a quote #, and to get the address for the designated location to ship the template. Templates sent in without Quote #'s will not be processed until a quote has been entered by Customer Service.

## Instructions for Preparing Your Template

- Butcher Paper or Kraft paper is recommended. If it is necessary to use more than one piece of paper to draw the entire template, customer **MUST** tape the pieces together so that measurements are continuous and easily read by fabrication team.
  - Templates **MUST** be actual **FULL-SIZE** pattern of the window/wall.
- Adhere template paper to window or wall and outline the arch (*diagram 1*).
  - Draw exact pole location (*diagram 2*).
  - Mark ends of both sides of the pole.
  - If pole must be spliced, mark desired placement of the splice. Center top is recommended.
  - Confirm all measurements of the arch and template. Note measurements on the template.
  - Include Company Name and Quote #/Order # on the template.
  - Roll the template and place in a shipping tube along with a copy of this worksheet.
  - Ship via FedEx or UPS to designated location provided by Customer Service.



Must Clearly Print Company Name and Order # on Template.

**Arched Window**  
 (Provide the Following Measurements):

Width to Ends of Pole - Measurement A = \_\_\_\_\_

Arch Height - Measurement B = \_\_\_\_\_

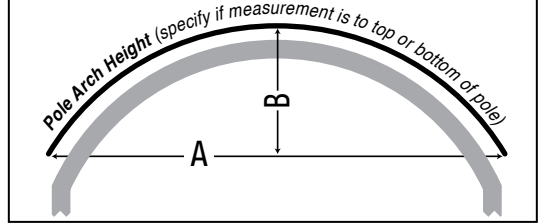
Pole Diameter = \_\_\_\_\_

**Required Measurements Clarifications**  
 Curve of arch shown on the template is to be the exact pole placement.

Specify Here if Arch Height Measurement (B) is to Bottom or Top of Pole:

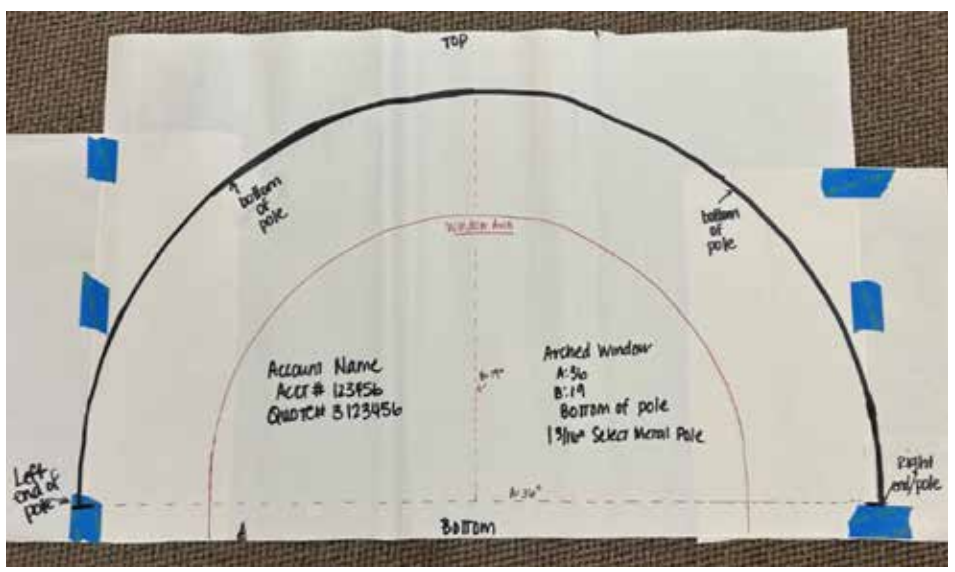
B = Bottom of Pole

B = Top of Pole



Company Name \_\_\_\_\_

Order# \_\_\_\_\_



Example of Template With All Required Information Curved Poles for Arched Windows