

# Template Worksheet

## For Bent and Continuous Curved Rods

Template **MUST** be made to the specifications on this worksheet.  
**If any information is missing, the template may be returned at customers cost.**

*Please use the checklist on page 2 to confirm that all required information has been notated on the template prior to shipping.*

### Templates are required for all Bent and Curved Rods

- From the diagrams at right, pick the Window Style that most closely represents your window and fill in the required measurements and angles.
- Contact Customer Service to place a Quote and to get the address for the designated location to ship the template. **Templates sent in without Quote #'s will not be processed until a quote has been entered by Customer Service.**
- Butcher Paper or Kraft paper is recommended. If it is necessary to use more than one piece of paper to draw the entire template, customer **MUST** tape the pieces together so that measurements are continuous and easily read by fabrication team.
- Templates **MUST** be actual **FULL-SIZE** pattern of the window/wall.
- Unless stated differently, measurements given are wall measurements and the fabrication team will make allowances.
- Preferred method is to make template on the floor (Top View). If the template is made from the ceiling it must be clearly marked "Bottom View" and noted on both this worksheet and on the template you provide.
- Provide all measurements and degree of angles requested on both this worksheet and on the template you provide.

### Additional Instructions

- If rod is to be spliced:  
Mark location of splice on template.
- Off Center or Multiple Masters on rods:  
Mark location where master carriers are to meet.
- Pocket /Soffit Installation:  
Provide pocket depth to ensure rod and drapery will fit.
- Templates made from the ceiling must be labeled "Bottom View".

### Shipping Instructions:

- Roll the template and place in a shipping tube along with this worksheet.
- Ship FedEx or UPS to designated location.
- Contact Customer Service for shipping address.

Company Name \_\_\_\_\_

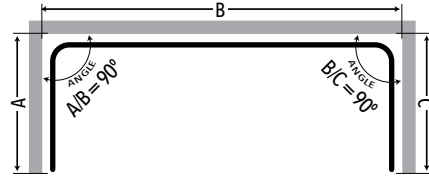
Order# \_\_\_\_\_

Rod Brand \_\_\_\_\_

Rod Type (Name or #) \_\_\_\_\_

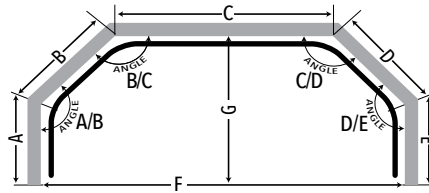
### STYLE 1 - Recess Window (Provide the Following Measurements):

Wall Length A = \_\_\_\_\_ Degree of Angle B/C = 90°  
 Wall Length B = \_\_\_\_\_ Drapery Return = \_\_\_\_\_  
 Wall Length C = \_\_\_\_\_ Back Rod Return (if applicable) = \_\_\_\_\_  
 Degree of Angle A/B = 90°



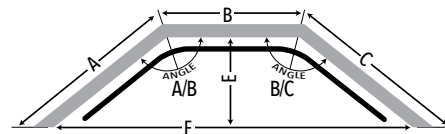
### STYLE 2 - Multi-Angle Bay Window (Provide the Following Measurements):

Wall Length A = \_\_\_\_\_ Degree of Angle C/D = \_\_\_\_\_  
 Wall Length B = \_\_\_\_\_ Degree of Angle D/E = \_\_\_\_\_  
 Wall Length C = \_\_\_\_\_ Provide Window Depth G = \_\_\_\_\_  
 Wall Length D = \_\_\_\_\_ Provide Window Width F = \_\_\_\_\_  
 Wall Length E = \_\_\_\_\_ Drapery Return = \_\_\_\_\_  
 Degree of Angle A/B = \_\_\_\_\_ Back Rod Return (if applicable) = \_\_\_\_\_  
 Degree of Angle B/C = \_\_\_\_\_



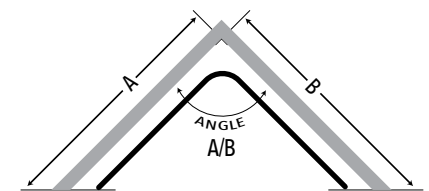
### STYLE 3 - Bay Window (Provide the Following Measurements):

Wall Length A = \_\_\_\_\_ Degree of Angle B/C = \_\_\_\_\_  
 Wall Length B = \_\_\_\_\_ Provide Window Depth E = \_\_\_\_\_  
 Wall Length C = \_\_\_\_\_ Provide Window Width F = \_\_\_\_\_  
 Degree of Angle A/B = \_\_\_\_\_ Drapery Return = \_\_\_\_\_  
 Back Rod Return (if applicable) = \_\_\_\_\_



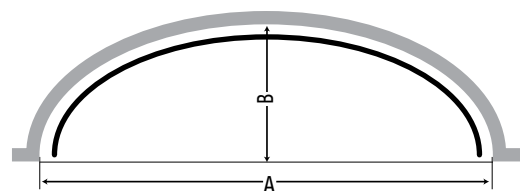
### STYLE 4 - Corner Window (Provide the Following Measurements):

Wall Length A = \_\_\_\_\_ Degree of Angle A/B = \_\_\_\_\_  
 Wall Length B = \_\_\_\_\_ Drapery Return = \_\_\_\_\_  
 Back Rod Return (if applicable) = \_\_\_\_\_



### STYLE 5 - Curved Window (Provide the Following Measurements):

Window Width A = \_\_\_\_\_ Drapery Return = \_\_\_\_\_  
 Window Depth B = \_\_\_\_\_ Back Rod Return (if applicable) = \_\_\_\_\_



# Template Instructions for Bent and Continuous Curved Rods

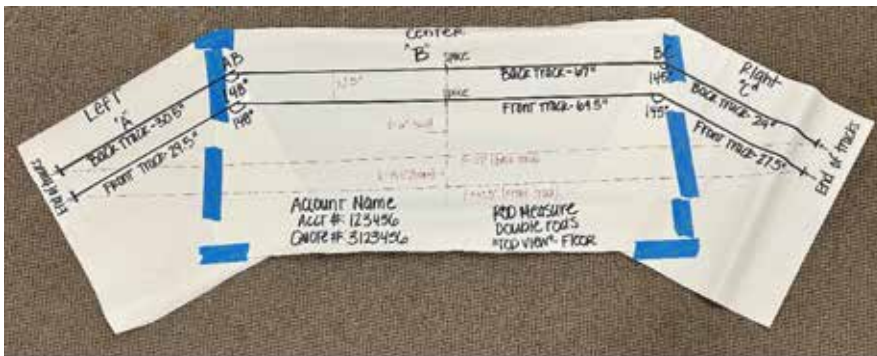
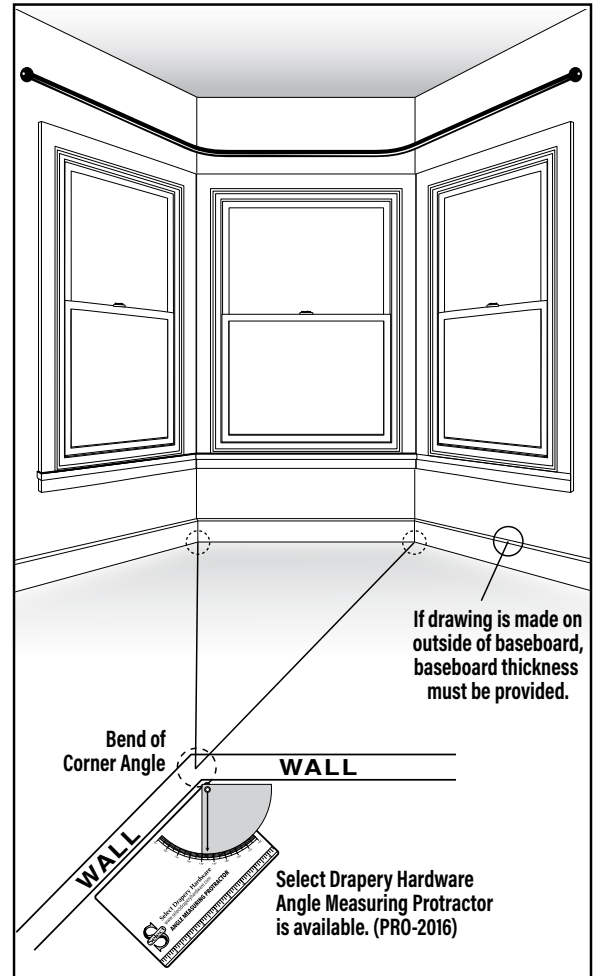
## Check list:

- Template Worksheet **MUST** be included with your template.
- Template **MUST** be a **FULL SIZE** pattern of window / wall.
- Butcher Paper or Kraft paper is recommended. If it is necessary to use more than one piece of paper to draw the entire template, customer **MUST** securely tape the pieces together so that measurements are continuous and easily read by fabrication team.

## Following information **MUST** be written on Template:

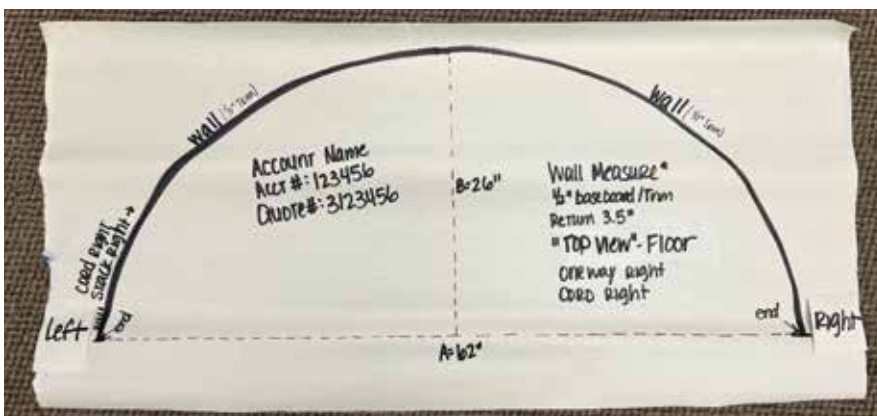
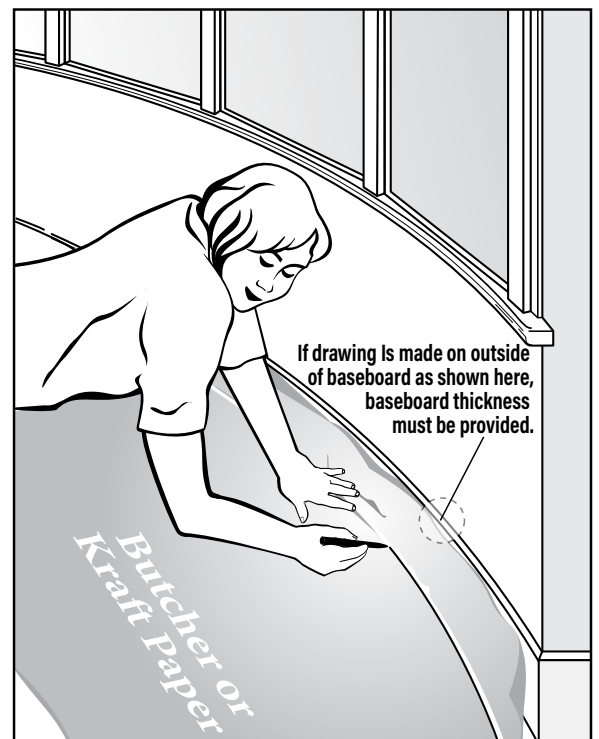
- Company Name
- Quote # \_\_\_\_\_
- Note if template is made to Wall or Rod Measurements
- Mark Wall Side / Room Side
- If drawing is made on outside of baseboard, **thickness of the baseboard must be provided on the template.**
- Mark ends of rod.
- Include all measurements on the template.
- Must provide degree of angle for all bent rods. Select Drapery Hardware Angle Measuring Protractor is available. (PRO-2016)
- Provide Return Measurement.  
For double rod sets, include the return for front and back rod.
- If template is made on floor mark, "Top View".  
If made from the ceiling mark, "Bottom View"
- Mark Left Side / Right Side
- Please provide a photo of the window you are measuring if possible.

## Bent Rods for Angled Corners, Bay, & Recess Windows



Example of Template With All Required Information  
Bent Rods for Angled Windows, Corner, Bay, and Recess

## Bent Rods for Curved Windows



Example of Template With All Required Information  
Curved Window