

## Café Shutter Installation Instructions

# 2-Sided Inside Mount Frame

### Getting Started

*Recommended Tools: Safety Glasses, Nail Gun or Drill, Tape Measure, Level, Box Knife, 6" Philips head driver*

### Installation Steps

#### Single panel or hinged on 1 side only

1. Carefully remove panels and frames from the packaging. Do not mix panels or frames from other windows. Frame pieces are labeled (left and right)



2. Place the frame side that has the preinstalled hinges into the correct side of the window opening.



- Using a level, ensure the frame is plumb (straight up and down) and temporarily secure to the opening with a screw/nail at the top and bottom of the frame. Use shims if necessary to keep frame plumb.



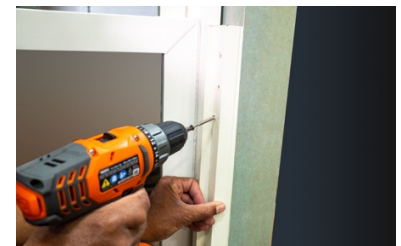
- Insert the shutter panel into the frame hinges and secure the hinges with supplied hinge pins.



- Operate the panel to ensure it opens and closes freely. The hinges may be adjusted up or down to increase or decrease bottom spacing



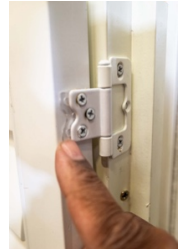
- With the panel open, place the opposite frame into the window opening, plumb with the level and temporarily secure with nails/screws.



7. Close panel against the non-hinged frame and check to see there is approximately a 1/8" even space between the panel and frame. Adjust as necessary to achieve even spacing.



8. Secure both frames using shims if necessary to maintain spacing.
9. Open & close panel and make any final adjustments. Use provided hinge spacers to adjust spacing if necessary.

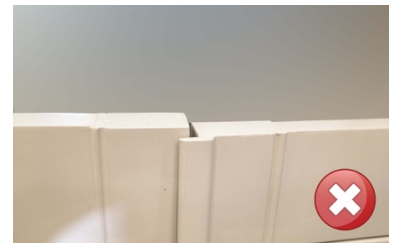


10. Install set screws in the middle hole of each hinge



### **Multiple panels – hinged on both frames**

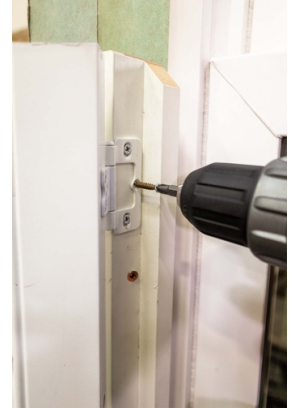
1. Temporarily install both left and right frames using directions in step 3 above.
2. Insert all panels into both the left and right frames and secure with hinge pins.
3. Close the left and right panel sections and check center spacing. Adjust frames using shims to achieve even spacing where the center panels come together.



4. Once desired spacing has been achieved secure frames with remaining screws/nails.



5. Install set screws in the middle hole of each hinge



6. Enjoy your new shutters