



ORDER FORM

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Contract • Hospitality • Healthcare • Residential
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CUSTOMER INFORMATION									
Company Name:						Page ____ of ____			
Ordered By (Name):						Order Date:			
Side Mark:						Account#:			
Phone:						PO#:			
Ship to:						Drawing/Template: Yes: ☐ No: ☐			
Street:						Order Type: Reg: ☐ Rush: ☐ Hot Rush: ☐			
City:				State:		Zip:		Delivery Location: Business: ☐ Residential: ☐	
Ship Via:		FedEx Ground: ☐		3 Day: ☐		2 Day: ☐		Overnight: ☐	
		Truck: ☐		Will Call: ☐		Other:			

POLES • RODS									
Qty.	Product #	Inlay # (Inlay Poles Only)	Dia. (In.)	Length (In.) (Not Including Finials)	Wood Pole Splice, Miter Splice or Miter Return #	Miter Return (Depth in In.)	Décor Finish / SwissCrystal-On-Iron Finish Name/Number	*Dual Finish System Accent Finish - Inlay Only Name/Number	Room ID

We splice any wood pole or iron rod over 106" to save on shipping charges using FedEx. Poles or rods not specified as one piece will be spliced in the center, unless a splice location is otherwise noted.

Special Instructions:

FINIALS • ROD-ENDERS • BOHEMIA CRYSTAL						
Qty.	Product #	Decal # (DF634X or DF633X Only)	For Pole Dia. (In.)	Décor Finish Name/Number	*Dual Finish System Accent Finish Name/Number	Room ID

Special Instructions:

SWISSCRYSTAL & BASES (WOOD & IRON)							
Qty.	SwissCrystal Product #	Base Product # (Leave blank for Standard Base)	Decal # (DY635X Only)	For Pole Dia. (In.)	Décor Finish Name/Number	*Dual Finish System Accent Finish - Wood Only Name/Number	Room ID

Special Instructions:

BRACKETS							
Qty.	Product #	Decal or Inlay # (DB555X or DB605X Only)	For Pole Diameter (Inches)	Projection (Inches)	Décor Finish / SwissCrystal-On-Iron Finish Name/Number	*Dual Finish System Accent Finish Name/Number	Room ID

Special Instructions:

*Not all items are available with our Dual Finish System Accent Finishes . Please see item for availability.

Company Name: _____ PO#: _____ Side Mark: _____ Page _____ of _____

RINGS						
Qty.	Product #	Ring Size Inner Diameter (Inches)	For Pole Diameter (Inches)	Décor Finish / SwissCrystal-On-Iron Finish Name/Number	*Dual Finish System Accent Finish  Name/Number	Room ID

Special Instructions:

BATONS						
Qty.	Product #	Length in Inches (Tip to Tip)	Clip or Ring	Ring Size Inner Diameter (Inches)	Décor Finish / SwissCrystal-On-Iron Finish Name/Number	Room ID

Special Instructions:

HOLDBACKS • MEDALLIONS • STAIR NEWELS								
Qty.	Product # Finial, Rod-Ender, SwissCrystal, or Bohemia Crystal	SwissCrys- tal Base or Medallion Product # (Leave blank for Standard Base)	Decal # (DF634X, DF633X or DY635X Only)	Type Iron U-Bend, Iron Post, Wood Post, Pedestal # or Flush Mount / Stair Newel	Proj. (In.)	Décor Finish / SwissCrystal-On-Iron Finish Name/Number	*Dual Finish System Accent Finish  Name/Number	Room ID

Special Instructions:

CENTERPIECES					
Qty.	Product #	For Pole Diameter (Inches)	Décor Finish Name/Number	*Dual Finish System Accent Finish  Name/Number	Room ID

Special Instructions:

SELLING TOOLS & ADDITIONAL					
Product #	Qty.	Product #	Qty.	Product #	Qty.
DS100 Wall Display Set		DS400 Catalog Set		DS700 Touch Up Paint	
DS200 TableTopper		DS500 Catalog Binder Set		Other:	
DS300 ShowOffs		DS600 Individual Finish Swatch		Other:	

Special Instructions:

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